



JOB DESCRIPTION

TITLE: Concrete – Mixing Truck Driver

DATE: July 6, 2018

DOT CODE: 900.683-010

NOTE: Statements included in this description are intended to reflect in general the duties and responsibilities of this classification, and are not to be interpreted as being all-inclusive.
Employees of Concrete Supply of Topeka/Builders Choice/Penny's Concrete, may be asked at times to perform duties associated with other job descriptions of the Company.

SUMMARY STATEMENT:

Drives truck with capacity of more than twenty-six thousand pounds transporting and delivering concrete to specific job sites. Maintains radio or telephone contact with base. Cleans, inspects, and makes minor repairs to vehicle.

COMMUNICATION:

Receives job orders and directions from dispatcher. Maintains communication with dispatcher to receive new instructions, and/or directions. Provides notification to supervisor and/or appropriate maintenance personnel of needed mechanical repairs. Provides accurate information to contractor regarding concrete grade and slump. Expedites positioning of vehicle and unloading of concrete through constant communication with job site personnel.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

- Facilitates loading of concrete mixture and other necessary supplies to fill job order, which includes but is not limited to expansion joint, 1.5 pound bags of micro fiber, and 94 pound bags of concrete.
- Coordinates movement of vehicle to and from job site(s) while observing federal, state, and/or local laws. Observes public safety and security, and ensures safe geographical operations.
- Prepares vehicle for unloading of contents, interacting with job site personnel to provide delivery of ordered materials, and ensures customer satisfaction. Attaches up to (3) 50 pound chutes, as needed to complete assigned job.
- Administers cleaning of vehicle and equipment after completion of assigned job. Observes cleanliness of overall vehicle as well as attached chutes, hopper, and all equipment used. Removes and stores chutes and other equipment in order to prepare vehicle for travel to base and/or next scheduled job site.
- Completes vehicle cleaning and preparation upon returning to base. Troubleshoots vehicle equipment and reports any areas of concern to supervisor and/or appropriate personnel.
- Checks consistency of slump and uniformity of concrete before leaving the plant.

GENERAL WORK ACTIVITIES:

Performs general physical activities. Handles and moves objects and equipment with potential weight of greater than ninety pounds. Interacts with contractors and/or public. Maintains cleanliness, and ensures safe operation of vehicle.

KNOWLEDGE AND SKILLS:

Geography; Public Safety and Security; State and Local Law; Telecommunications; Transportation.

PHYSICAL CAPACITY:

Must be able to pass and maintain ability to pass the following physical capacity tests according to D.O.T regulations and requirements set forth by Concrete Supply Company of Topeka. Areas requiring testing under D.O.T regulation are but not limited to eyes, ears, throat and mouth, heart, lungs and chest, abdomen, vascular system, genitor-urinary systems, extremities, spine, and neurological testing.

PHYSICAL ENDURANCE:

Full extension of arms over head for cleaning vehicle, climbing ladder, entering/exiting vehicle, loading material into/onto vehicle, and various job specific tasks repetitively throughout work period. Climbing ladder/steps continually throughout work period while performing job specific tasks, carrying of equipment and vehicle cleaning materials. Entering and exiting vehicle onto and from various types of terrain numerous times in order to maneuver vehicle, operate controls, and complete assigned task. Lift and maneuver equipment and job materials from floor to shoulder weighing up to and in excess of 94 pounds. Load and unload chutes weighing up to, or in excess of 50 pounds, while applying 36 to 52 pounds of pressure on neck, shoulders, and lower back.

POTENTIAL PHYSICAL RISKS: (For employees to be aware of)

Some of the more common injuries incurred from improper loading/unloading of vehicle, equipment, chutes, and materials, climbing ladders, and improper entering/exiting of vehicle can be mild to moderate strained/sprained muscles, dislocated shoulders, lower back pain/strain, neck strain, long-term knee damage, sprained ankles, **creep** and shoulder involvement.

WORKING CONDITIONS AND ENVIRONMENT:

May conduct job duties in adverse weather conditions such as rain, snow, wind, and extreme heat/cold. Performs duties while working in cramped work spaces or while in an awkward position. Performs job duties while standing, kneeling, crouching, crawling or while lying on back.

WORK SCHEDULE:

Hours will generally be consistent with plant hours of operation; however work schedule can vary based on supply and demand/availability of drivers.